

Applying for secondary school **FAQs**

Millthorpe School starting September 2022

How do I apply?

You need to apply to the local authority where you live, even if the schools you are applying for are outside this area. You can only apply if you have parental responsibility; if this is shared you must be in agreement before the application is submitted as details cannot be changed at a later date.

City of York residents can apply online at www.york.gov.uk/SchoolAdmissions through Parent Portal. You must submit your application by 31 October.

What is my child's catchment school?

Catchment schools can be checked at: www.york.gov.uk/SchoolCatchmentAreas

It is your responsibility to check which school is your catchment school.

How many schools can I choose?

You may list up to five preference schools and we advise you to include your catchment school in your preferences.

How are places allocated?

Each school or admission authority has an admissions policy that details how applications should be made, how applications will be considered and how many places can be offered. These are available on school websites and at www.york.gov.uk/SchoolAdmissions

If there are more applications for places than places available, this policy makes clear who will be offered places and who will be refused.

This is called the oversubscription criteria which is included in the Guide for Parents:

www.york.gov.uk/GuideforParents

How have places been allocated in the past?

Here is a breakdown of how school places have been allocated in the last three years:

Millthorpe School (Academy in South Bank Academy Trust, 11-16)									Head teacher: Gemma Greenhalgh			
									Map ref.	Nursery	Net capacity	No. on roll
Nunthorpe Avenue, York, YO23 1WF 01904 686400 admin@millthorpe.southbank.academy									59	N/A	1061	1057
										Published admission number	Resident in catchment (forecast)	Sept 2021 1st preference
										212	340	224
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	miles	Appeals	Upheld	Withdrawn	Dismissed
2021	212	212	N/A	4	196	8	4	1.097	8	1	3	4
2020	212	214	N/A	4	210	0	0	N/A	20	5	8	7
2019	212	212	N/A	5	176	28	3	1.074	15	2	4	9

KEY: **Rel** – Places allocated on religion. **SLE** – SEN, looked after or previously looked after, exceptional, social, medical grounds. **Catch** – catchment. **Sib** – Sibling. **Dist** – distance.

*including Bishopthorpe and Copmanthorpe who are also in the catchment area for other schools

When will I find out where my child has been offered a place?

National Offer Day is 1 March 2022. If you apply online, you will be able to check online from 10am on 1 March. You will need your username and password to log on. You will also receive an email on the day. Applicants who do not apply online will receive a letter from 1 March.

What if I don't get a place at my preference school?

If you cannot be allocated a place at your preference school/s, you will be allocated a place at the closest school with places available. This may not be your catchment school if your catchment school is over subscribed and you have not listed it as a preference.

Can I appeal?

If you are refused a place at a school of your preference, you have the right to appeal against the decision of the admission authority to an independent appeal panel. We advise all parents/carers to consult the Guide for Parents (www.york.gov.uk/GuideforParents) before you apply for a school place. You will be added to the waiting list of your preference school/s should places become available.

Contact us

City of York school admissions team:

Phone: 01904 551554

Email: education@york.gov.uk