

22 June 2023

Dear Parent/carers

Welcome to Millthorpe School!

I am delighted that the Local Authority Admissions Team have written and offered your child a place at Millthorpe School from September 2023 and I would like to take this opportunity to wish you a warm welcome to our school community. I understand that you want the very best for your child and we will aim to build a close, friendly and effective relationship with you that will directly benefit your child's education. We understand that this is an exciting but possibly anxious time for new students and their parents. We have made plans to help you and your child with the transition to secondary school and to answer any questions you may have.

At this stage, I would like to draw your attention to our Transition Evening for new Year 6 students and parents on Monday 3 July 2023. We will write to you with details closer to the date. We also have our Transition Day on Wednesday 5 July 2023 when Year 6 students will spend time with their peers and tutors and start to experience a typical Year 7 timetable at the school. We are always encouraged by the opportunity to help students get used to the routines of the school, and thus ensure they have established themselves with their new subjects, before the summer holidays.

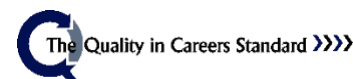
During the next few months, Mrs Boyd (Assistant Headteacher-pastoral care), Miss Wright Associate Assistant Headteacher and SENDCo) and Mrs Cooper (Head of Year 7) will be visiting primary schools to meet Year 6 teachers to gather helpful transition information, and to meet all our new students. During those visits we will provide a whole range of information about Millthorpe and the move up.

I encourage you to keep up with all the daily and weekly news at our school in the months ahead. You can follow us on Twitter: [@MillthorpeNews](#) or on Instagram: [@millthorpeschool](#) We also have a regularly updated Millthorpe School Facebook page: www.facebook.com/millthorpe.school

On our website: <https://millthorpeschool.co.uk/starting-school/> we have a dedicated page for Year 6 parents and children. It has lots of information, and answers to common questions from last year's transition. We hope you will find it useful, and there is a contact form to complete if you have a query that the answer to isn't displayed on the page. Alternatively, you can email transition23@millthorpe.southbank.academy our dedicated email for all new Year 7 parents.



Millthorpe School is a trading name of South Bank Multi Academy Trust
www.southbanktrust.co.uk
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Finally, I enclose a Student Admission Form which incorporates a Low Risk Trip Form and a Biometric Consent Letter. Would you please complete the Admission Form, Low Risk Trip Form and Reply Slip for the Biometric Consent Letter as soon as possible, and return them to the school office. These are vital to make sure we have all the information we need about our new students and to ensure as smooth a start as possible.

I look forward to meeting you and your child in the summer.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Gemma Greenhalgh', with a stylized flourish at the end.

Gemma Greenhalgh
Headteacher