



30 January 2025

Dear Parents/Carers

I hope this letter finds you well. I am writing to you in order to inform you of a proposed change to the school day, which will be effective from the 2025/26 academic year. As we continuously strive to enhance our students' experience, we are proposing adjustments to the structure and timing of the school day, and we value your thoughts on this matter.

Summary of Proposed Changes:

Currently, the school day begins at 8.45am and ends at 3.15pm. We are proposing that the school day begins at 8.30am and teaching ends at 2.35pm. There will then be an enhanced enrichment programme for students until 3.25pm. Attendance at enrichment activities is not compulsory but we hope that most students will access a range of activities across the week. The full revised timings for the school day are set out below.

Why the Change is being Considered:

Our primary goal is to ensure that our students are engaged and equipped to learn and we believe that the changes proposed to the school day will support students to achieve, both academically and in their personal development.

By structuring the day in this way, we will be able to offer a wide range of consistently high quality extra- and super-curricular activities to allow students to develop as individuals, stay healthy, support their academic progress and make their school experience more memorable and enjoyable.

Students will be able to eat lunch and have a break during the day and then attend a club for longer or stay to complete their homework at school in a supervised setting and still leave at around the same time they do now.

It supports the wellbeing of students and colleagues by allowing more flexibility around the end of the school day.

Acknowledging parental feedback, the split social times will mean students spend less time queueing, social spaces will be less busy and all students will have lunch earlier than currently. Break time will stay as 15 minutes plus 5 minutes movement time - movement time has been a great success, helping students arrive on time and ready to learn, so this will continue for all lessons.

Overall, we are committed to providing an environment that fosters learning, health, and general wellbeing for all of our students.

Revised Timings

Time	Years 7, 8 and 11	Years 9 and 10
8.15-8.30	Gates open for students to arrive at school	
8.30-9.25	Period 1	
9.25-9.30	Movement time	
9.30-10.25	Period 2	
10.25-10.30	Break (15 minutes)	Movement time
10.30-10.40		Form Time (20 minutes)
10.40-10.45	Movement time	
10.45-10.50	Form Time (20 minutes)	
10.50-11.05		Break (15 minutes)
11.05-11.10	Movement time	
11.10-12.05	Period 3	
12.05-12.10	Lunch (30 minutes)	Movement time
12.10-12.35		Period 4
12.35-12.40	Movement time	
12.40-1.05	Period 4	
1.05-1.35		Lunch (30 minutes)
1.35-1.40	Movement time	
1.40-2.35	Period 5	
2.35-3.25	Enrichment	

Consultation and Next Steps:

We understand that any change to school timings may have an impact on families, and we want to ensure that all voices are heard. We are therefore inviting you to share your thoughts regarding this proposed change.

Please feel free to submit your feedback as follows:

- [Google Form](#)
- Email: consultation@millthorpe.elc.org.uk

We will also be hosting in-person consultation sessions for 8-10 people at the following times/dates.

- Tuesday 4 February, 10.15-11.00
- Thursday 6 February, 10.15-11.00
- Wednesday 12 February, 9.15-10.00
- Friday 14 February, 10.15-11.00

If you would like to attend, please let us know any dates you are available using the email above. Places will be allocated on a first-come, first-served basis.

After gathering input from parents, staff and other stakeholders, we will carefully review all feedback before making any final decisions. If the proposed changes are implemented, we will communicate this to families well in advance to allow you time to plan accordingly.

Thank you for your continued partnership and for taking the time to consider this important change. We look forward to hearing your thoughts and to working together to create the best possible learning experience for our students.

Yours faithfully

Kavina Rothenburg

Acting Principal